

Application for Diploma or Certificate

[All convocation information is available on myLambton](#)

I wish my name to appear on my diploma/certificate as shown below:

Due to Covid-19, documents can only be mailed.
Please ensure your mailing address is correct on
myLambton.ca portal.

First Name:	Middle Name:
Last Name:	
Address (Number and Street):	Apt. #:
City:	Province:
Postal Code:	Phone:

I intend to graduate from the _____ PROGRAM.

My graduating YEAR AND TERM is: _____.

My grad fee is paid (for Part-Time Programs)	Yes	No
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Convocation information is sent by email prior to the June ceremony. Please respond through [myLambton](#) if you wish to attend the ceremony. Diploma or certificates will be mailed after the ceremony, if you do not attend.

Email:

In order to be eligible for graduation, a candidate must:

1. Meet all academic requirements for their program of study
2. Pay the required graduation fee (not included in tuition if you are a part-time student)
3. Clear all outstanding accounts with the college
4. Submit graduation application form to the registrar's office

Note: Failure to submit an application or to comply with the requirements above will result in your Diploma/Certificate NOT being available.

I am aware of the regulation requirements for graduation from the above program and understand that all outstanding accounts with the College (Accounting Department, Bookstore, Resource Centre, etc.) must be settled prior to graduation.

Student Number:	Signature of Applicant:	Date:
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Office Use Only:

Grad Date:			
Application:	Qualifies	Qualifies but on "Hold"	Does not qualify, missing course:
G.P.A.:		Program Code:	
Graduation Approved	Diploma:	Mailed:	Picked-up:

To all Potential Graduating Students

Dear Student:

In order to **qualify to graduate and receive your certificate/diploma you must ensure** that you:

- Have met all academic program graduation requirements as outlined in the College Calendar and a minimum grade point average of at least 2.00 must be obtained.
- If your program finishes at the end of **April**, fill out an **APPLICATION TO GRADUATE FORM** (available in the Registrar's Office) prior to the end of **March**. If your program ends in **December**, you must submit your **APPLICATION FORM** in **November** and in **July** for summer graduates.
- If you have been a **part-time student**, please **ensure that your graduation fee is paid** at the time you apply to graduate.
- Have ensured that any "I" (incomplete) grades are cleared from your student record.
- Have ensured that any "encumbrance" (i.e. fees owing, library books not returned, etc.) have been resolved.**

All these conditions must be met in order to attend the June Convocation.

If you have any questions, please contact your program-specific Enrolment Services Professional.

Sincerely,

Patrick Bennett
Registrar